



# SHERIFF INFORMATION SHEET

Case Number: \_\_\_\_\_

\_\_\_\_\_  
Plaintiff(s)

-vs-

\_\_\_\_\_  
Defendant(s)

**The following information is required in order to make arrangements with the proper person regarding the changing of locks and the acceptance of possession of the premises.**

\_\_\_\_\_ 1. **Plaintiff** will meet the Deputy Sheriff on the premises and change own locks.

Phone Numbers: Home: \_\_\_\_\_  
Work: \_\_\_\_\_  
Cell: \_\_\_\_\_

\_\_\_\_\_ 2. **Plaintiff's Agent**, \_\_\_\_\_, will meet the Deputy Sheriff on the premises, change the locks and accept possession on behalf of the Plaintiff.

Phone Numbers: Home: \_\_\_\_\_  
Work: \_\_\_\_\_  
Cell: \_\_\_\_\_

ADDITIONAL INFORMATION:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_